

Friends of Castlefields PTA meeting

Tuesday 22nd June 2021

Attendees: John and Claire W, Hayley, Sally, Michaela, Sophie, Harriet.

Points discussed	Actions
<p>Disco The Disco Daddy Disco last Friday sadly wasn't well attended. We discussed that after school clubs and Euros football may have hampered sign up. Disco Daddy said he will do another Disco for us another time. Michaela suggested a Saturday for the next disco, this might encourage more take up.</p>	
<p>Raffle</p> <ul style="list-style-type: none"> • Sally and Harriet confirmed that the Amazon wishlist is now up and running for parents to purchase items for the raffle donation. There seems to be an issue with the delivery address. (Claire M confirmed after the meeting that the 'deliver to charity' option is on the main account but we may just have to go with parents having deliveries to own addresses and then donate if they can't access that option). • Harriet asked if the committee want to decide on mixed hampers or specific themed hampers. The decision was to see what donations come in and go from there. We will have to promote nearer the time the hampers and additional prizes that have been donated by local businesses- John said some nice prizes have been coming in. Harriet will promote these nearer the draw date. Raffle tickets have gone out in bags today. • The letter with details for the raffle went out on Class Dojo last week; it includes details on how to pay for the raffle tickets and asks for donations to the raffle and link to the wish list. We discussed that as this letter may have got missed on Dojo we will put a reminder post on the Facebook (FB) year groups. Sally will write the main message and it can be altered for each year group according to their 'theme'. • We discussed the option to have donation boxes out by school gates each morning from next Monday 28th. Hayley will speak to Mrs Lee and put the boxes out each morning. This should give us more 'quarantine' time and ease the amount of donations on 2nd July. This is to be mentioned as part of the Facebook reminders as it is different to what is on the letter; now more flexible for parents. • Sally will source the wrapping paper for the hamper boxes. 	<p>John to email Harriet details of the business donations for promotion.</p> <p>Sally to write the FB post and each year group representative to re-post for their specific theme</p> <p>Hayley to speak to Mrs Lee about donation boxes and leave out each morning</p> <p>Sally source wrapping</p>

<ul style="list-style-type: none"> • Harriet asked who is available on Friday 2nd to help put the donations into room 3 for quarantine. Volunteers : Harriet, Hayley, Sally. <p>Those who can help to make up a hamper and distribute to winners: Volunteers : Michaela, Harriet, Hayley, Sally, Becky, Sophie.</p> <ul style="list-style-type: none"> • Prize Draw on 9th July – we discussed that it was great at Christmas to have Santa announce the winners. It was suggested that the PTA could schedule a Zoom meeting and a perhaps a teacher could appear dressed up in summer gear and pull the names out for a light hearted feel. 	<p>Volunteers to help on morning of 2nd July.</p> <p>Volunteers to help once items have quarantined.</p> <p>John to ask Mrs Lee if this is possible.</p>
<p><u>Bridgnorth Walk</u></p> <ul style="list-style-type: none"> • Kelly has reported that the sign-ups are going well for the Bridgnorth Walk. She will continue to promote this. • John asked if there is anyone who would like to shadow Kelly and take this on next year but no one in the meeting is able to take this on. • Kelly is getting T-shirts priced up. She has asked if the PTA can fund the children's T-shirts. John has given Kelly the go ahead for this. Adults to fund their own T-shirts. 	<p>Kelly to promote</p> <p>John will continue his search to find someone who could take this on.</p> <p>Kelly to price up and arrange T-shirts for the children</p>
<p><u>PTA on Facebook</u></p> <ul style="list-style-type: none"> • There is some confusion with the 2 sites held by the PTA. There are more members in the closed group than the public group (both of the same name "Castlefields PTA"). Can we consolidate them? Michaela explained that the closed group was for PTA discussion and promoting but we agreed that the WhatsApp group seems to be a great way for the PTA members to discuss things and make decisions, it is easier and it gets instant response. Michaela is Admin currently and explained that the closed page is a 'group' and the public one is a 'page' for anyone to view, it was mostly used for promoting big events such as summer fairs. We discussed we could promote the closed group to parents and add them as members to view the posts. Sally and Sophie volunteered to look after the Facebook group and happy to be admins. • We also discussed adding the Facebook details to the website 	<p>Sally and Sophie to liaise with Michaela to take on the admin roles.</p> <p>John to speak to Mrs Lee about advertising the Facebook group on the school website and advertising the closed group to all parents to join.</p>

<p><u>EBay pop up shop</u></p> <ul style="list-style-type: none"> We discussed having the stall at school. We need to find out from Mrs Lee when we can do this, perhaps in the last week of term. Sally and Hayley said they can man a stall. Hayley suggested Mrs Wills could promote this to the parents of the new reception children coming in for their settling in sessions from 5th July? Michaela thinks the clothes rail we previously used for uniform may have got damaged when the school flooded. Hayley said EBay now seems to be charging 11p for every item listed and not sure why. She is reluctant to add any more items because of this as it eats into the profits when the prices are already low. We will wait for the outcome of having a pop up shop first before adding more items. 	<p>Sally and Hayley to man the stall once arranged</p> <p>John to speak to Mrs Lee/Wills</p> <p>Michaela to find out about the clothing rail</p>
<p><u>Ice Creams for the children</u></p> <ul style="list-style-type: none"> Having looked into the costs of an ice cream van we have decided that going to Aldi to get lollies is the best cost effective way to do it. Michaela has in the past asked the store to hold some over for us that week, it worked out at 10p per rocket lolly. Sophie offered up chest freezer space. We need to get a date for this from Mrs Lee and arrange volunteers going forward. 	<p>John to ask Mrs Lee for a date for the ice creams.</p>
<p><u>PTA Support</u></p> <ul style="list-style-type: none"> John said currently he struggles for any other evening than a Tuesday at the moment with work commitments. Hayley confirmed there wasn't much in it for the days selected for the poll she created. 8 pm was the preferred time for most. 	
<p><u>AOB</u> <u>Year 6 Leavers</u></p> <ul style="list-style-type: none"> Kelly was looking at a photo booth but this has had to go on hold due to covid 19 restrictions being extended, she is looking at ideas that will comply with the current restrictions. We discussed ideas of pizza and chips down at the rugby ground or use of the football club, use of polaroid cameras instead of the photo booth. 	<p>Kelly to look into ideas to comply with current restrictions</p>